

Executive Registry
66-2694

DA/
hsk

16 June 1966

MEMORANDUM FOR THE DIRECTOR

SUBJECT: Quarterly Program Briefings

1. With regard to your request that I arrange for quarterly briefings by the Deputy Directors and their Planning Staffs on the status of our programs, I expect to have a detailed schedule ready by early July.

2. I propose to use the Program Memoranda which you have approved and which have been submitted to the Bureau of the Budget as a base from which to start. A series of presentations in the PPB Control Room on the status of the programs and studies connected therewith will be given by the responsible Deputies and their Planning Staffs.

3. I will submit a detailed schedule to you early in July soon after I return from leave.

[Redacted Signature Box]

L. K. White

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cc: D/PPB

PPB